
MINUTES OF THE REGULAR COUNCIL MEETING OF MAY 26, 2026

Held in the Council Chambers of the RM of Mervin No. 499 at 211 Main Street, Turtleford, SK.

PRESENT: Reeve Gerry Ritz
Division 1 Councillor Jim Range
Division 2 Councillor Gordon Spencer
Division 3 Councillor Rob Blais
Division 4 Councillor Ken Hergott
Division 5 Councillor Lane Nedelec
Division 6 Councillor Victor Hamm
Chief Administrative Officer Shiloh Bronken

DELEGATIONS: 9:15 a.m. Landon Grubb, BDO Canada LLP
9:45 a.m. Kerry Robertson, Municipal Foreman
Taylor Roberts, Maintenance Supervisor
11:00 a.m. Susan Stevenson, Municipal Planner
Yvonne Prusak and Robin Bloski, Northbound Planning

CALL TO ORDER: Reeve Gerry Ritz called the meeting to order at 9:03 a.m.

AGENDA

0323 – 26 RANGE That the May 26, 2026 agenda be accepted with the following addition:
- Hamlet of Livelong: Fire Protective Services.

CARRIED

MINUTES

0324 – 26 BLAIS That the April 28, 2026 meeting minutes be approved as circulated.

CARRIED

BORDERLAND MUTUAL AID AGREEMENT

0325 – 26 HAMM That the Rural Municipality of Mervin No. 499 acknowledges receipt of the Borderlands Mutual Aid Agreement as provided by Madison Black, Emergency Management Coordinator for the City of Lloydminster.

CARRIED

Landon Grubb, BDO Canada LLP joined the meeting at 9:10 a.m. and left at 9:57 a.m. following the presentation of the 2025 Audited Financial Statement.

2025 AUDITED FINANCIAL STATEMENT

0326 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 approves the 2025 Audited Financial Statement as received and discussed. Furthermore, that Council authorize the Reeve, Chief Administrative Officer, and Deputy Chief Administrative Officer to sign all documentation for the 2025 financial reporting from BDO Canada LLP.

CARRIED

Initial: 
Reeve
Initial: 
Administrator

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2026 BUDGET – OPERATING AND CAPITAL

0327 – 26 HAMM That the Rural Municipality of Mervin No. 499 approves the 2026 Budget document as circulated and discussed for the Operating and Capital, to be attached to the May 26, 2026 minutes.

CARRIED

Kerry Robertson, Municipal Foreman and Taylor Roberts, Maintenance Supervisor joined the meeting at 9:59 a.m.

AGRICULTURE LAND LEASE TENDER – NE 32-52-19-W3

0328 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 requests Administration to draft an Agriculture Land Lease Agreement for NE 32-52-29-W3 in consultation with the Municipal Foreman, Division Councillor, and the Applicant for a term of 2026 to 2031. Furthermore, the agreement conditions to be re-evaluated for 2029-2031.

CARRIED

RM499-2025-01: BELLANGER BRIDGE – SUBSTANTIAL COMPLETION, MAY 1, 2026

0329 – 26 BLAIS That the Rural Municipality of Mervin No. 499 acknowledges the May 11, 2026 correspondence of Substantial Completion Certificate – Contract No. RM499-2025-01, signed by Udara Heendeniya, EOR, Sevana Consulting Inc. that was sent to Neetah Construction/Western Infrastructure Renewal, c/o Ryan Clark, General Manager. Furthermore, the warranty period expires on May 1, 2027.

CARRIED

CENOVUS ENERGY – ENGAGEMENT

0330 – 26 RANGE That the Rural Municipality of Mervin No. 499 requests a delegation of representatives from Cenovus Energy to attend the June 9, 2026 Council Meeting to provide information regarding the Dilsap facility, including design, safety measures, and emergency response considerations.

CARRIED

2026 CULVERT QUOTE

0331 – 26 SPENCER That the Rural Municipality of Mervin No. 499 accepts the quote for the 2026 Culvert Order, as required by the Municipal Foreman, in the amount of \$27,491.10 including freight before taxes, from Frontier Construction Products Ltd.

CARRIED

DIESEL FUEL TENDER

0332 – 26 NEDELEC That the Rural Municipality of Mervin No. 499 awards the 2026 Diesel Fuel Tender to Kings Energy Group (Kayfore Holdings Ltd.), effective June 1, 2026 for a 12-month term at the Daily Rack Price plus a Wholesale Markup of -\$0.14 plus GST.

CARRIED

GASOLINE FUEL TENDER

0333 – 26 BLAIS That the Rural Municipality of Mervin No. 499 awards the 2025 Gasoline Fuel Tender to Turtleford and District Co-op, effective June 1, 2026 for a 12-month term at the Daily Rack Price plus a Wholesale Markup of -\$0.045 plus GST.

CARRIED

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ROAD MAINTENANCE AGREEMENT – RM499-2026-02 MITCHELL BROS. EXCAVATING

0334 – 26 HAMM That the Rural Municipality of Mervin No. 499 enters into a Road Maintenance Agreement with Mitchell Bros. Excavating to haul approximately 3,000 to 5,000 tonnes of aggregate during June 1 to 5, 2026, from a gravel pit located on the SE 19-52-19-W3 to 2-27-53-21-W3.

CARRIED

ROAD MAINTENANCE AGREEMENT – RM499-2026-03 MITCHELL BROS. EXCAVATING

0335 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 enters into a Road Maintenance Agreement with Mitchell Bros. Excavating to haul approximately 45,000 tonnes of clay during June 15 to July 15, 2026, from clay pits located on and around SW 01-53-21-W3 to SW 26-52-21-W3.

CARRIED

ROAD MAINTENANCE AGREEMENT – RM499-2026-04 MITCHELL BROS. EXCAVATING

0336 – 26 SPENCER That the Rural Municipality of Mervin No. 499 enters into a Road Maintenance Agreement with Mitchell Bros. Excavating to haul approximately 30,000 tonnes of aggregate during July 15 to August 31, 2026, from a gravel pit located on the SE 19-52-19-W3 to SW 26-53-21-W3.

CARRIED

REQUEST FOR BID – TRANSFER SITE METAL PILE

0337 – 26 RANGE That the Rural Municipality of Mervin No. 499 awards the Transfer Site Metal Pile Request for Bid to Inland Steel Products Inc. at a rate of \$187 per metric tonne.

CARRIED

SEASONAL SUMMER STUDENT MAINTENANCE CONTRACT

0338 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 offers Finn Grasby a Seasonal Summer Student Maintenance Contract from July 2 to September 4, 2026 at an hourly rate of \$16.00 per hour.

CARRIED

PUBLIC WORKS UPDATE

0339 – 26 NEDELEC That the Rural Municipality of Mervin No. 499 accepts the Public Works Report as presented and discussed by Municipal Foreman Kerry Robertson and Maintenance Supervisor Taylar Roberts.

CARRIED

Kerry Robertson, Municipal Foreman and Taylar Roberts, Maintenance Supervisor left the meeting at 11:05 a.m. Susan Stevenson, Municipal Planner, Yvonne Prusak and Robin Bloski of Northbound Planning joined the meeting at 11:06 a.m.

PUBLIC HEARING

0340 – 26 SPENCER That the Rural Municipality of Mervin No. 499 recess the May 26, 2026 regular meeting at 11:06 a.m. to move into a Public Hearing.

CARRIED

RECONVENE REGULAR MEETING

0341 – 26 SPENCER That the Rural Municipality of Mervin No. 499 resumes the open session of the May 26, 2026 Council Meeting at 11:27 a.m.

CARRIED

MINUTES OF THE REGULAR COUNCIL MEETING OF MAY 26, 2026

MAY 2026 DEVELOPMENT REPORT – NORTHBOUND PLANNING

0342 – 26 NEDELEC That the Rural Municipality of Mervin No. 499 accepts the May 2026 Development Report presented by Robin Bloski of Northbound Planning, as circulated and discussed.

CARRIED

PD 26-002 PARCEL CONSOLIDATION – NE 09-53-19-W3

0343 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 approves the request for consolidation of the following with the condition that each 80-acre parcel is to have a separate and legal access with a permitted approach permit, if required:

- LSD 15 Ext. 84 and LSD 10 Ext. 85 of NE 09-53-19-W3 into 1 – 80-acre parcel; and
- LSD 16 Ext. 83 and LSD 9 Ext. 86 of NE 09-53-19-W3 into 1 – 80-acre parcel.

CARRIED

DISCRETIONARY USE PERMIT 260023-009 – DETACHED GARAGE, LOT 2, BLOCK 2, PLAN 102359426

0344 – 26 HAMM That the Rural Municipality of Mervin No. 499 approves application 260023-009 for an accessory structure on Lot 2, Block 2, Plan 102359426 as per Zoning Bylaw Part 3 General Regulations, Section 9(a) prior to the establishment of the principal dwelling.

CARRIED

DISCRETIONARY USE PERMIT 260019-028 – RTM AS FARMSTEAD RESIDENTIAL SE 24-54-19-W3

0345 – 26 BLAIS That the Rural Municipality of Mervin No. 499 approves application 260019-028 for placement of an RTM farmstead on SE 24-54-19-W3.

CARRIED

DISCRETIONARY USE PERMIT – ACCESS COMMUNICATIONS COOPERATIVE – PUBLIC UTILITY INSTALLATION

0346 – 26 SPENCER That the Rural Municipality of Mervin No. 499 approves the application of Access Communications Cooperative for a Public Utility Installation, with the successful completion of a Restoration Agreement for Phase I.

CARRIED

DISCRETIONARY USE PERMIT FOR A TEMPORARY RV AS PRINCIPAL USE

0347 – 26 BLAIS That the Rural Municipality of Mervin No. 499 approves the Discretionary Use Permit for a temporary RV as a Principal Use for:

- #260018-045 Lot 10, Block 1, Plan 80B09908 DMWL; and
- #260018-045 Lot 4, Block 2, Plan 80B09908 Ext. 2 DMWL.

CARRIED

DEVELOPMENT ON MUNICIPAL RESERVE IN THE HAMLET OF CRYSTAL BAY SUNSET – PARCEL R PLAN 60B05882

0348 – 26 NEDELEC That the Rural Municipality of Mervin No. 499 approves the development of a Playground on Municipal Reserve – Parcel R, Plan 60B05882, as recommended by the hamlet board of Crystal Bay Sunset. Furthermore, the RM will accept donations towards the project and issue charitable receipts.

CARRIED

Susan Stevenson, Municipal Planner left the meeting at 11:27 a.m.

IN-CAMERA CLOSED SESSION PURSUANT TO PART III OF LAFOIP 16(1)(B)

0349 – 26 SPENCER That the Rural Municipality of Mervin No. 499 recess the public meeting to move into an “In-Camera” Closed Session as authorized by Part III of *The Local Authority Freedom of Information and Privacy Act* at 11:28 a.m.

CARRIED

Yvonne Prusak and Robin Bloski of Northbound Planning left the meeting at 11:50 a.m.

MINUTES OF THE REGULAR COUNCIL MEETING OF MAY 26, 2026

RECONVENE REGULAR MEETING

0350 – 26 RANGE That the Rural Municipality of Mervin No. 499 resumes the open session of the May 26, 2026 Council Meeting at 12:06 p.m.

CARRIED

NORTHBOUND PLANNING LTD. – PLANNING

0351 – 26 RITZ That the Rural Municipality of Mervin No. 499 accepts the Planning and Development File Review report as presented by Yvonne Prusak of Northbound Planning Ltd. Furthermore, the Council acknowledges the Planning Department Management Consulting Services Proposal.

CARRIED

RECESS

0352 – 26 BLAIS That the Rural Municipality of Mervin No. 499 recess the May 26, 2026 meeting at 12:12 p.m.

CARRIED

RECONVENE MEETING

0353 – 26 RITZ That the Rural Municipality of Mervin No. 499 reconvenes the May 26, 2026 meeting at 12:48 p.m.

CARRIED

RURAL MUNICIPALITY OF MERVIN COUNCIL AND STAFF ANNUAL GOLF ON JUNE 19, 2026

0354 – 26 NEDELEC That the Rural Municipality of Mervin No. 499 approves the RM Golf on June 19, 2026 for Council Members, with Spouses and Staff Members, with Spouses, at Blueberry Hill Golf Course beginning at 4:30 p.m. with supper to follow with all costs incurred to be covered by the RM.

CARRIED

SASKATCHEWAN MUNICIPAL BOARD NOTICE OF HEARING – 2026 ASSESSMENT APPEALS

0355 – 26 SPENCER That the Rural Municipality of Mervin No. 499 acknowledges the Notice of Hearing for Assessment Appeals 499-2026-0001 thru 499-2026-0003, on July 14, 2026 at 10:00 a.m., provided by the Board of Revision.

CARRIED

BRALIN TECHNOLOGY SOLUTIONS – TRAINING REPORT

0356 – 26 NEDELEC That the Rural Municipality of Mervin No. 499 acknowledges the April 29, 2026 Campaign Results for RM Good Password Practices as provided by Bralin Technology Solutions.

CARRIED

BYLAW 2026-07 FOR THE ORGANIZED HAMLET OF LIVELONG TO FIX THE RATES TO BE CHARGED

0357 – 26 BLAIS That the Rural Municipality of Mervin No. 499 completes first reading of Bylaw 2026-07 for the Organized Hamlet of Livelong to Fix the Rates to be Charged for the Use and Consumption of Water and for the Use of Sewer at the May 26, 2026 regular meeting.

CARRIED

0358 – 26 SPENCER That the Rural Municipality of Mervin No. 499 completes second reading of Bylaw 2026-07 for the Organized Hamlet of Livelong to Fix the Rates to be Charged for the Use and Consumption of Water and for the Use of Sewer at the May 26, 2026 regular meeting.

CARRIED

Initial: 
Reeve
Initial: 
Administrator

MINUTES OF THE REGULAR COUNCIL MEETING OF MAY 26, 2026

BYLAW 2026-07 FOR THE ORGANIZED HAMLET OF LIVELONG TO FIX THE RATES TO BE CHARGED

0359 – 26 RANGE That the Rural Municipality of Mervin No. 499 unanimously approves the consideration of three readings of Bylaw 2026-07 for the Organized Hamlet of Livelong to Fix the Rates to be Charged for the Use and Consumption of Water and for the Use of Sewer at the May 26, 2026 regular meeting.

UNANIMOUSLY CARRIED

0360 – 26 HAMM That the Rural Municipality of Mervin No. 499 completes third reading of Bylaw 2026-07 for the Organized Hamlet of Livelong to Fix the Rates to be Charged for the Use and Consumption of Water and for the Use of Sewer at the May 26, 2026 regular meeting. Furthermore, that the bylaw shall come into force and take effect on the day of approval being issued by the Local Government Committee or January 1, 2027, whichever is later.

CARRIED

MEMORANDUM OF UNDERSTANDING PROPOSED ROAD IMPROVEMENT PROJECT FOR RANGE ROAD 3203 WITH THUNDERCHILD FIRST NATION

0361 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 authorizes Administration to forward the Memorandum of Understanding regarding the proposed road improvement project to Thunderchild First Nation. Furthermore, that Ministry of Highways and the Crown Investments Corporation are cc'd with the email.

CARRIED

NORTH SASKATCHEWAN RIVER MUNICIPAL HEALTH HOLDINGS INC.

0362 – 26 SPENCER That the Rural Municipality of Mervin No. 499 acknowledges receipt of the following:
- April 20, 2026 Meeting Minutes; and
- May 18, 2026 Update and Meeting Minutes.

CARRIED

NORTHWEST COMMUNITY SAFETY SERVICES INC.

0363 – 26 RANGE That the Rural Municipality of Mervin No. 499 acknowledges receipt of May 21, 2026 Northwest Community Safety Services Inc. Annual Meeting Agenda and 2025 Financial Statement.

CARRIED

NORTHWEST MUTUAL AID AREA

0364 – 26 SPENCER That the Rural Municipality of Mervin No. 499 acknowledges receipt of the April 27, 2026 Northwest Mutual Aid Area minutes as submitted.

CARRIED

RURAL MUNICIPALITY OF FRENCHMAN BUTTE NO. 501 – MUNICIPAL OFFICE GRAND OPENING

0365 – 26 RITZ That the Rural Municipality of Mervin No. 499 supports members of Council and Chief Administrative Officer to attend the Grand Opening of the RM of Frenchman Butte No. 501 Municipal Office on June 18, 2026.

CARRIED

SASKATCHEWAN ECONOMIC DEVELOPMENT ALLIANCE – ACTION PLANNING INITIATIVE

0366 - 26 BLAIS That the Rural Municipality of Mervin No. 499 supports participation in the Saskatchewan Economic Development Alliance (SEDA) ThriveSask Action Planning Initiative to assist with community and economic development planning efforts.

CARRIED

Initial: 
Initial: 
Administrator

MINUTES OF THE REGULAR COUNCIL MEETING OF MAY 26, 2026

ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION INC. – APRIL 21, 2026 MINUTES

0367 – 26 SPENCER That the Rural Municipality of Mervin No. 499 acknowledges receipt of the April 21, 2026 St. Walburg and District Fire and Rescue Association Inc. minutes as submitted.

CARRIED

TOWN OF TURTLEFORD AND RM OF MERVIN DR. HOUSE'S COMMITTEE

0368 – 26 NEDELEC That the Rural Municipality of Mervin No. 499 acknowledges receipt of the financials from January 1 to April 30, 2026 and the verbal report as presented by Councillors Jim Range and Ken Hergott.

CARRIED

HAMLET BOARD ANNUAL GENERAL MEETING MINUTES

0369 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 acknowledges receipt of the Annual General Meeting minute submissions as provided by the Hamlet Boards and Public Utility Boards as follows:

- Livelong – April 27, 2026;
- Powm Beach – May 2, 2026;
- Evergreen Acres – May 16, 2026;
- Mowery Beach – May 16, 2026;
- Kopps Kove – May 17, 2026;
- Crystal Bay Sunset – May 17, 2026;
- Crystal Bay Sunset Public Utility Board – May 17, 2026;
- Horseshoe Bay – May 17, 2026; and
- Sunrise and Cottage Water Cooperative – May 18, 2026.

CARRIED

HAMLET BOARD MEETING MINUTES

0370 – 26 RANGE That the Rural Municipality of Mervin No. 499 acknowledges receipt of the minute submissions as provided by the Hamlet Boards as follows:

- Crystal Bay Sunset – April 27, 2026;
- Evergreen Acres – April 29, 2026 and May 18, 2026;
- Livelong – May 4, 2026;
- Aspen Cove – May 6, 2026;
- Parkland Beach – May 9, 2026;
- Sunset View Beach – May 11, 2026;
- Mowery Beach – May 16, 2026;
- Powm Beach – May 17, 2026; and
- Horseshoe Bay – May 18, 2026.

CARRIED

MINUTES OF THE REGULAR COUNCIL MEETING OF MAY 26, 2026

CONTRACTOR AGREEMENTS

0371 – 26 RANGE That the Rural Municipality of Mervin No. 499 enters into the following Contracts as recommended by the Hamlet Boards:

- Maintenance Services with John Smith for Powm Beach;
- Garbage Removal Services with Paul Hamm for Horseshoe Bay;
- Grass Cutting Services with Barry Nordell for Kopps Kove;
- Maintenance Services with Judi Closen for Horseshoe Bay;
- Grass Cutting Services with Doug Mewis for Horseshoe Bay;
- Maintenance Services with Doug Mewis for Horseshoe Bay;
- Grass Cutting Services with Gordon Deck for Horseshoe Bay;
- Maintenance Services with Gordon Deck for Horseshoe Bay;
- Grass Cutting Services with Barry Nordell for Turtle Lake South Bay;
- Maintenance Services with Barry Nordell for Turtle Lake South Bay;
- Maintenance Services with Jan Bodnar for Powm Beach; and
- Maintenance Services with Gerald Nasby for Turtle Lake South Bay.

CARRIED

RURAL MUNICIPALITY AND HAMLET ALLOTMENT AGREEMENT FOR 2026

0372 – 26 BLAIS That the Rural Municipality of Mervin No. 499 enters into the Allotment Agreement for 2026 with the Hamlet of Livelong.

CARRIED

ROLL #1508 – SE PT 17-53-20-W3 – LSD 2, EXT. 34 & 36

0373 – 26 NEDELEC That the Rural Municipality of Mervin No. 499 approves Roll #1508 – SE PT 17-53-20-W3 being assigned to the Unorganized Hamlet of Sunny Acres.

CARRIED

2026 SWIMMING LESSONS

0374 – 26 RANGE That the Rural Municipality of Mervin No. 499 supports Swimming Lessons being offered for 2026 with the condition that proof of certification is received prior to the start of swimming lessons at the following locations:

- July 6-10, 2026: Turtle Lake South Bay with Bodi Laviolette;
- July 13-17, 2026: Horseshoe Bay with Jessilyn Morrison;
- July 20-24, 2026: Turtle Lake South Bay with Jessilyn Morrison;
- July 20-24, 2026: Crystal Bay Sunset with Bodi Laviolette;
- July 27-30, 2026: Sunset View Beach with Erin Kobelka;
- July 27-31, 2026: Kopps Kove with Jessilyn Morrison; and
- July 27-31, 2026: Crystal Bay Sunset with Bodi Laviolette.

CARRIED

2026 VOLUNTEER PARTICIPATION AGREEMENTS

0375 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 supports the 2026 Volunteer Participation Agreements submitted by the Hamlet of Evergreen Acres, Turtle Lake.

CARRIED

APRIL 2026 WATER TREATMENT PLANT DAILY LOGS

0376 – 26 SPENCER That the Rural Municipality of Mervin No. 499 acknowledges receipt of the April 2026 Daily Water Logs, as submitted by the Operators, for the following hamlets:

- Evergreen Acres;
- Livelong; and
- Spruce Lake.

Initial: 
Beeve
Initial: 
Administrator

MINUTES OF THE REGULAR COUNCIL MEETING OF MAY 26, 2026

CARRIED

CORRESPONDENCE OF MAY 22, 2026

0377 – 26 BLAIS That the Rural Municipality of Mervin No. 499 acknowledges and files the list of correspondence as presented by Administration at the May 26, 2026 regular meeting.

CARRIED

ACCOUNTS FOR PAYMENT AS OF MAY 26, 2026

0378 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 approves the List of Accounts for Approval being cheque #27985 to #28062 (\$283,248.19), manual cheques 1694-Man to 1719-Man (\$206,805.46) and Payroll (\$128,815.89) totaling \$618,869.54, as presented.

CARRIED

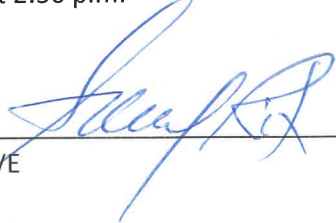
ADJOURNMENT

0379 – 26 RANGE That the May 26, 2026 meeting be adjourned at 2:56 p.m.

CARRIED



CHIEF ADMINISTRATIVE OFFICER



REEVE